

Runnymede Borough Council

Corporate Action Plan for 2024/25

FINAL FOR COMMITTEE APPROVAL

Approvals

Approved by CLT:

Approved by Corporate Management Cttee:

Dec 13th 2023

DATE

Corporate Action Plan for 2024/25

Planned Activities arising from all Service Area Plans

Total number of
planned activities

225

CBP / SAP Activities

CBP Activities

72

SAP Activities

153

Total Number of CBP Activities

Service Area	Type of Activity	Title	Corporate Theme(s)	Plan start date	Actual start date	Plan due Date	Progress
Assets & Regeneration	External Project	Barrsbrook Farm Redevelopment	Health and Wellbeing	01/04/23	01/04/23	01/04/26	In progress
Assets & Regeneration	One Off	Identify and evaluate all options for operational rationalisation of local power generation	Climate Change	01/04/24		31/03/25	Not started
Assets & Regeneration	Project	Addlestone 2 - Feasibility	Economic Development	01/07/24		31/03/25	Not started
Assets & Regeneration	Review	Complete EPC Rating Survey of all Operational Assets	Climate Change		01/07/23	31/10/25	In progress
Assets & Regeneration	Review	Kings Lane / Old Hallowegians	Health and Wellbeing	01/04/23	01/08/23	01/04/26	In progress
CEO	New Core Activity	Communications strategy	Organisational Development	01/06/24		30/09/24	Not started
CEO	External Project	River Thames Project	Climate Change		01/04/14	31/03/30	In progress
CEO	External Project	RTS Development Consent Order	Empowering Communities		01/04/21	31/03/26	In progress
CEO	One Off	Service improvement training.	Organisational Development	02/12/24		31/03/25	Not started
CEO	One Off	Process improvement service champions.	Organisational Development	01/06/24		21/12/24	Not started
CEO	One Off	Procurement re-launch	Organisational Development	01/04/24		31/03/25	Not started
CEO	Project	Service Review Programme	Organisational Development	01/04/23	01/05/23	31/03/25	In progress
Community Services	New Core Activity	Work with leisure providers to ensure an Inclusive offer.	Health and Wellbeing	01/04/24		31/03/25	Not started

Community Services	One Off	Citizen's Panel	Empowering Communities	01/07/23	01/04/23	30/04/24	In progress
Community Services	One Off	Community Safety Strategy	Health and Wellbeing	01/04/22	01/04/23	31/03/25	In progress
Community Services	One Off	Homelink Service	Health and Wellbeing	01/01/24		30/09/24	Paused
Community Services	One Off	Create an arts and heritage partnership	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	One Off	Explore the viability of adopting the White Ribbon pledge.	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	One Off	Development of Walking for Health activities in the borough	Health and Wellbeing	01/07/24		31/03/25	Not started
Community Services	Project	Digitisation of telecare services - Equipment	Health and Wellbeing	01/04/22	01/04/23	31/03/25	In progress
Community Services	Project	Barrsbrook Farm Feasibility - Community Benefits	Health and Wellbeing	01/01/24		31/03/26	In progress
Community Services	Project	RPG Improvements	Health and Wellbeing	01/11/23	01/11/23	31/03/25	In progress
Community Services	Project	Play Space Improvement Programme	Health and Wellbeing	01/03/22	01/04/23	31/07/24	In progress
Community Services	Review	Procurement of future food supplier with consideration to sourcing products locally	Climate Change	01/07/24		31/03/25	Not started
Community Services	Review	Review the use and requirement of community assets and estate	Empowering Communities	01/04/24		31/03/25	Not started
Community Services	Review	Safer Runnymede Development	Health and Wellbeing	01/04/22	01/04/22	31/03/26	In progress
Community Services	Review	Egham Hythe Centre Community Hub - Viability	Health and Wellbeing	01/04/22	01/07/22	30/04/24	In progress
Community Services	Review	Vulnerable people policy in relation to emergency planning	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Review	Sports clubs facilities and infrastructure - Launch of Runnymede Sports Forum	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Review	Identify demand for additional allotment sites within the borough	Health and Wellbeing				Not started
Customer, Digital & Collection	New Core Activity	Cyber Security Training	Organisational Development		01/04/23	31/03/26	In progress
Customer, Digital & Collection	New Core Activity	Digital Services to provide IT training to newly elected members.	Organisational Development	01/05/24		30/09/24	Not started
Customer, Digital & Collection	New Core Activity	Technology continuous improvement.	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	New Core Activity	Online content annual rolling review and improvement programme.	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	One Off	WCAG 2.2 Web Accessibility	Organisational Development	01/12/23		30/06/24	Not started
Customer, Digital & Collection	Project	HR & Payroll System Delivery	Organisational Development		01/05/23	31/07/24	In progress
Customer, Digital & Collection	Project	Members Device Refresh	Organisational Development	01/04/23	01/07/23	30/05/24	In progress
Customer, Digital & Collection	Project	Procure and implement a new Environmental Services system	Organisational Development	01/04/25		31/03/26	Not started
Customer, Digital & Collection	Project	Web chat options to help customers access information and services.	Organisational Development	01/04/24		31/03/25	Not started

Customer, Digital & Collection	Review	EV Charging Point Implementation	Environmental Sustainability	01/04/24		31/03/25	Not started
Env Services	One Off	Depot Fuel Tank – DSO options appraisal	Climate Change	01/04/24		31/03/25	Not started
Env Services	Review	Rewilding, Replanting & Green Projects	Climate Change		01/02/23	01/02/26	In progress
Env Services	Review	HVO Fuel Review	Climate Change	01/04/24		31/03/25	Not started
Env Services	Review	Review current waste collection routes in the Borough - Route Optimisation	Climate Change				Not started
Housing	New Core Activity	New Homes EPC A	Climate Change	01/09/21	01/09/21	31/03/26	In progress
Housing	New Core Activity	Reduction of waste to landfill	Climate Change	01/03/21	01/03/21	31/03/30	In progress
Housing	New Core Activity	Identify Non-decent Homes	Health and Wellbeing	01/03/21	01/03/21	31/03/27	In progress
Housing	New Core Activity	Financial Inclusion	Health and Wellbeing	01/01/22	01/01/22	31/03/27	In progress
Housing	New Core Activity	Rough Sleeping	Health and Wellbeing	01/03/19	01/03/19	30/09/24	In progress
Housing	One Off	Council Heating Plan	Climate Change	01/04/24		30/04/30	Not started
Housing	Project	EPC C rating by 2030	Climate Change	01/01/22	01/01/22	31/03/30	In progress
Housing	Project	IRL Improvements	Health and Wellbeing		01/07/23	31/03/26	In progress
HR	One Off	Making Every Contact Count training	Health and Wellbeing	02/09/24		31/03/25	Not started
HR	One Off	Review flexible benefits for potential introduction as part of the 2025 pay, grading and reward review.	Organisational Development	01/02/24		31/03/25	Not started
HR	One Off	Talent Management Strategy Implementation	Organisational Development	01/04/22	01/04/23	31/03/26	In progress
HR	One Off	Service improvement subject matter experts (SMEs).	Organisational Development	02/09/24		31/12/24	Not started
HR	One Off	Develop and implement a hot desking policy.	Organisational Development	01/04/24		30/06/24	Not started
HR	One Off	Process re-engineering workshops within and between service areas to ensure maximum efficiency.	Organisational Development	01/04/24		31/03/26	Not started
HR	One Off	Develop Service Area training plans to enable development of 3-year Corporate Training Plan.	Organisational Development	01/04/24		31/03/26	Not started
HR	Project	Develop networking groups across Service areas to maximise collaborative working	Organisational Development	01/04/24		31/08/24	Not started
HR	Review	Active Travel for Employees	Climate Change	01/02/24		28/02/25	Not started
HR	Review	Review Leadership and Management Development Offerings	Organisational Development	01/07/24		31/03/25	Not started
HR	Review	Employee Engagement and Wellbeing Strategy (including Engagement Survey). For example, work to support the council to enhance our Disability Confident status from Committed to Confident status and to deliver key actions to continue to actively work towards reducing the Gender Pay Gap.	Organisational Development	01/04/24		31/03/25	Not started

Planning, Economy & Built Environment	New Core Activity	Continue to work towards meeting the Council's 2030 operational net zero target and using our sphere of influence to support 2050 target for Borough National and Local Climate Change target	Climate Change		01/11/22	30/06/24	In progress
Planning, Economy & Built Environment	New Core Activity	To look at opportunities to incentivise and promote the use of e bikes within the borough	Climate Change	01/01/23	01/01/23		Paused
Planning, Economy & Built Environment	New Core Activity	Engage with LEP's and local businesses to support Climate Change innovation and action.	Climate Change	01/11/23	01/11/23	31/03/25	In progress
Planning, Economy & Built Environment	New Core Activity	Development of clusters in tech	Economic Development				Not started
Planning, Economy & Built Environment	One Off	Production of the Runnymede stage 2 LCWIP report in partnership with SCC	Climate Change	01/10/23	04/10/23	31/03/25	In progress
Planning, Economy & Built Environment	One Off	Development of Design Code for the Borough	Climate Change	01/11/23	27/11/23		In progress
Planning, Economy & Built Environment	One Off	Development of proposals as part of the Egham Hythe Local Street Improvements project	Economic Development	01/06/23	01/06/23	30/06/24	In progress
Planning, Economy & Built Environment	Project	Develop Business Runnymede/Business Support	Economic Development	01/04/24		31/03/25	Not started
Planning, Economy & Built Environment	Project	Shared Prosperity Fund	Economic Development		01/01/23	31/03/25	In progress

Total Number of SAP Activities

Service Area	Type of Activity	Title	Corporate Theme(s)	Plan start date	Actual start date	Plan due Date	Progress
Assets & Regeneration	New Core Activity	FM contractor service management	Economic Development	01/04/24		31/03/25	Not started
Assets & Regeneration	New Core Activity	Portfolio climate change initiatives	Environmental Sustainability	01/04/23	01/04/23	31/03/26	In progress
Assets & Regeneration	New Core Activity	Compliance with Building Safety Act 2022 in 2024/25.	Organisational Development	01/04/24		31/03/25	Not started
Assets & Regeneration	One Off	Addlestone 1 - Witley House	Economic Development		01/09/23	30/04/24	In progress
Assets & Regeneration	One Off	Strategy for Chiswick Green	Economic Development	01/04/24		30/09/24	Not started
Assets & Regeneration	One Off	New Haw Community Centre	Economic Development		01/09/23	31/03/25	In progress
Assets & Regeneration	One Off	Review Asset Strategy in line MSCI data	Economic Development	01/04/24		31/03/25	Not started
Assets & Regeneration	One Off	Condition Surveys M&E and Building Fabric	Economic Development	01/04/24		30/09/24	Not started
Assets & Regeneration	One Off	Asset Challenge	Organisational Development	01/04/23	01/08/23	31/03/25	In progress
Assets & Regeneration	One Off	RBCs property portfolio valuation 2024/25	Organisational Development	01/04/24		31/03/25	Not started
Assets & Regeneration	Project	Civic Centre Refurbishment	Environmental Sustainability	01/10/23	14/09/23	26/02/25	In progress

Assets & Regeneration	Project	Egham Business Park Defects	Environmental Sustainability		01/07/21	30/06/24	In progress
Assets & Regeneration	Project	Chertsey Depot Refurbishment - Implementation	Health and Wellbeing	01/07/24		31/03/25	Not started
Assets & Regeneration	Project	Chertsey Depot Refurbishment - options appraisal	Organisational Development	01/10/22	01/10/22	30/06/24	In progress
Assets & Regeneration	Review	Review of Egham Precinct leases	Economic Development	01/01/23	01/01/23	31/03/26	In progress
Assets & Regeneration	Review	Abbey Groves Plan	Economic Development		01/07/23	30/04/24	In progress
Assets & Regeneration	Review	Public Car Park Condition of asset	Economic Development	01/04/24		31/03/25	Not started
Assets & Regeneration	Review	Skate park Pre-Planning - Addlestone	Health and Wellbeing		01/08/23	31/03/26	In progress
Assets & Regeneration	Review	Egham Orbit	Organisational Development		01/09/23	31/03/25	In progress
CEO	New Core Activity	Facilitate dynamic risk management and reporting	Organisational Development	01/04/24		31/03/25	Not started
CEO	One Off	Procurement Act change implementation	Organisational Development	01/04/24		01/10/24	Not started
CEO	One Off	Update all social media and poster templates	Organisational Development	01/04/24		30/06/24	Not started
CEO	One Off	Communications mapping.	Organisational Development	01/10/24		31/01/25	Not started
CEO	Project	Savings and Efficiency Programme	Organisational Development	30/11/22		31/07/24	In progress
CEO	Project	Best Value Notice response programme	Organisational Development	02/01/24	19/12/23	19/12/24	In progress
CEO	Review	Review Corp Style Guide	Organisational Development	27/11/23		01/04/24	In progress
CEO	Review	E-newsletters	Organisational Development	01/07/24		30/09/24	Not started
CEO	Review	Intranet content	Organisational Development	01/08/24		31/10/24	Not started
CEO	Review	Review of Instagram trial	Organisational Development	01/03/24		31/10/24	Not started
Community Services	New Core Activity	Implement the approved outcomes of the Community Transport review	Health and Wellbeing	01/07/24		31/12/24	Not started
Community Services	New Core Activity	Roll out of approved voluntary sector revenue grant policy following completion of review of policy (ID number HWB050)	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	New Core Activity	Completion of first year of Health and Wellbeing Partnership meetings	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	New Core Activity	ACE (Friday Night Project)	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	New Core Activity	Promotion and Marketing of Services	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	One Off	Complete Green & Blue Infrastructure Strategy	Environmental Sustainability	01/04/24		31/03/25	Not started
Community Services	One Off	Anti Social Behaviour Management Policy	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	One Off	Review of Prevent Strategy and Incorporation Into Corporate Safeguarding Policy	Health and Wellbeing	01/07/24		31/03/25	Not started

Community Services	One Off	Embed Hospital Discharge referral platform into Frimley Park and Farnham Hospitals	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	One Off	To pursue opportunities to subcontract to the new Non Emergency Patient Transport contract, in Surrey	Health and Wellbeing	01/04/24		30/09/24	Not started
Community Services	One Off	Work in partnership with Surrey County Council on potential EV fleet for Community Transport	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	One Off	Complete S11 Children Safeguarding Audit and implement any recommendations received as a result of audit	Health and Wellbeing	01/04/24		31/07/24	Not started
Community Services	One Off	Work with partners to determine the viability of delivering a riverwalk project in Chertsey	Health and Wellbeing	01/10/24		31/03/25	Not started
Community Services	One Off	Rebrand and evolve the remit of Community Action Groups	Health and Wellbeing	01/07/24		31/03/25	Not started
Community Services	One Off	Customer Satisfaction Feedback Programme	Organisational Development	01/04/24		31/03/25	Not started
Community Services	Project	Egham Hythe Centre Community Hub - Implementation	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Better Care Funding demonstrator wet room	Health and Wellbeing	01/12/23	01/12/23	31/03/25	In progress
Community Services	Project	SANG Infrastructure Improvement	Health and Wellbeing	01/04/24	04/01/24	31/03/25	Not started
Community Services	Project	SANG Management Plan	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Development of Volunteering Opportunities Across Parks and Open Spaces	Health and Wellbeing	02/09/24		31/03/25	Not started
Community Services	Project	Park & Open Space Development Plans	Health and Wellbeing	01/07/24		31/03/25	Not started
Community Services	Project	Play Space Replacement Programme	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Implement Trusted Assessor Level 4 into Home Improvement Agency service	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Offer a Carer Respite service at Windle Valley Day Centre	Health and Wellbeing	01/10/24		31/03/25	Not started
Community Services	Project	Work with NW Surrey Alliance to explore viability of extending Hoarding offer to Runnymede	Health and Wellbeing	01/10/24		31/03/25	Not started
Community Services	Project	To deliver the New Stories, New Audiences project following award of grant funding	Health and Wellbeing	01/04/24		28/02/25	Not started
Community Services	Project	Determine the viability of sports clubs self managing pitches and facilities in the borough	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Increase opportunities for over 55's to access and participate in physical activity	Health and Wellbeing	02/09/24		31/03/25	Not started
Community Services	Project	Runnymede Sports Festival Day	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Period Poverty Project	Health and Wellbeing	01/04/24		31/03/25	Not started
Community Services	Project	Chertsey Museum Digitisation	Organisational Development		01/12/23	31/01/25	In progress

Community Services	Review	Review of Chertsey Museum	Health and Wellbeing	01/10/24		31/03/25	Not started
Community Services	Review	Domestic Homicide Responsibilities	Health and Wellbeing	01/04/24		31/03/25	Not started
Customer, Digital & Collection	New Core Activity	Welfare reform software	Empowering Communities	01/12/23		31/03/25	Not started
Customer, Digital & Collection	New Core Activity	Continuous improvement plan for Website, CRM and online forms and services	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	Project	Event management and bookings software	Economic Development	01/12/23	02/01/24	30/09/24	In progress
Customer, Digital & Collection	Project	ANPR and Pay Display	Economic Development	01/02/24	01/02/24	31/03/25	In progress
Customer, Digital & Collection	Project	Waste & recycling software	Environmental Sustainability	01/12/23	01/02/24	31/03/25	In progress
Customer, Digital & Collection	Project	Financial Management System	Organisational Development	01/04/24		31/12/25	Not started
Customer, Digital & Collection	Project	Telephony review	Organisational Development	01/04/24		30/11/25	Not started
Customer, Digital & Collection	Project	SIEM upgrade to SaaS	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	Project	WAN replacement of Unicorn lines	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	Project	VOIP for remote sites	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	Project	UCS replacement	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	Project	Gazetteer software replacement as SaaS	Organisational Development	01/04/24		31/03/25	Not started
Customer, Digital & Collection	Project	SAN replacement		01/04/24		31/03/25	Not started
Customer, Digital & Collection	Review	Digital Services training requirements / skills audit.	Organisational Development		01/04/23	31/03/26	In progress
Env Services	New Core Activity	Playgrounds and housing sites inspection programme.	Health and Wellbeing	01/04/24		31/03/25	Not started
Env Services	One Off	Develop guidance on road closures	Economic Development	01/04/24		31/03/25	Not started
Env Services	One Off	Tree Survey (ENV)	Health and Wellbeing	01/01/24		31/12/24	Not started
Env Services	One Off	Procurement of grave digging contract	Health and Wellbeing	01/04/24		31/03/25	In progress
Env Services	One Off	Review of Cemetery and burial Conditions	Health and Wellbeing	01/04/24		31/03/25	Not started
Env Services	One Off	Restructure of Environmental Services teams	Organisational Development	02/01/24	04/12/23	31/03/25	In progress
Env Services	Project	Implement Fleet and Fuel Strategy	Climate Change	01/04/24		31/03/25	Not started
Env Services	Project	Street Cleansing Service	Climate Change	01/04/24		31/03/25	Not started
Env Services	Project	Bulky Waste Service	Economic Development				Paused
Env Services	Project	Depot Redevelopment (linked to AR003)	Environmental Sustainability	01/04/24		30/04/25	Not started
Env Services	Project	Env Health & Licensing System	Organisational Development	01/04/25		31/03/26	Not started
Env Services	Project	Depot time recording system	Organisational Development				Paused

Env Services	Review	Air Quality Action Plan.	Climate Change	01/04/24		31/03/25	Not started
Env Services	Review	Green Waste – Invest to Income Generate	Economic Development	01/04/24		31/03/25	Not started
Env Services	Review	Recycling Food waste (Commercial)	Economic Development	01/04/24		31/03/25	Not started
Env Services	Review	Licensing options for HMOs in wards adjoining Royal Holloway University	Economic Development	01/04/24		31/03/25	Not started
Finance	New Core Activity	International Financial Reporting Standard 16: Leases	Organisational Development	01/04/23	01/04/23	31/03/25	In progress
Finance	One Off	NFI creditor & payroll data submission	Organisational Development	01/09/24		30/09/24	Not started
Finance	One Off	Insurance Brokerage Services	Organisational Development	01/06/24		31/03/25	Not started
Finance	Project	Finance Management System Tender	Organisational Development	01/11/23	13/11/23	01/04/26	In progress
Finance	Project	Payroll System Implementation (HR/Payroll system)	Organisational Development	09/05/23	09/05/23	31/07/24	In progress
Finance	Project	Income Management System	Organisational Development	01/10/23	01/10/23	24/07/25	In progress
Finance	Project	Banking Services	Organisational Development	01/02/24		31/12/24	Not started
Finance	Review	BACS System Review	Organisational Development	01/07/24		31/12/25	Not started
Housing	New Core Activity	Garage Strategy	Economic Development	01/06/22	01/06/22	30/06/25	In progress
Housing	New Core Activity	Embed recharge collection	Economic Development	01/04/24		31/03/25	Not started
Housing	One Off	Implement additional transactional surveys	Empowering Communities	01/04/24		31/03/25	Not started
Housing	One Off	Tenant Incentive Scheme	Empowering Communities	01/12/23		10/09/24	Not started
Housing	One Off	Tenant Engagement Accreditation	Empowering Communities	01/03/23	27/04/23	30/09/24	In progress
Housing	One Off	Tree Survey (HRA)	Environmental Sustainability	01/04/24		31/03/25	Not started
Housing	One Off	Improve the accessibility of services - language, sign language etc.	Health and Wellbeing	01/04/24		31/03/25	Not started
Housing	One Off	Cost of Living Response	Health and Wellbeing	01/10/23		31/03/25	Not started
Housing	One Off	Produce refreshed Homelessness and Rough Sleeping Strategy	Health and Wellbeing	01/01/24		31/03/25	Not started
Housing	One Off	Implement the Housing IT Action Plan	Health and Wellbeing	01/04/24		31/03/25	Not started
Housing	One Off	Implement the contract management framework for internal services	Health and Wellbeing	01/04/24		31/03/25	Not started
Housing	One Off	IRL Manager Refresh	Organisational Development	01/04/24		31/07/24	Not started
Housing	Project	Ensure tenants and leaseholders can recycle	Climate Change	01/04/24		31/03/25	Not started
Housing	Project	Parkside Regeneration (RIBA 0-4)	Economic Development	01/03/22	01/03/22	30/04/26	In progress
Housing	Project	Tender for Caretaker Services	Economic Development	01/04/24		31/03/25	Not started

Housing	Project	Guildford Road housing scheme	Economic Development	17/10/23	31/07/23	01/07/26	In progress
Housing	Project	Dunkirk housing scheme.	Economic Development	31/07/23	31/07/23	01/07/27	In progress
Housing	Project	Holly Close housing scheme.	Economic Development	31/07/23	31/07/23	04/01/27	In progress
Housing	Project	Ruxbury Road housing scheme.	Economic Development	01/08/23	01/08/23	01/03/26	In progress
Housing	Project	Tenancy Agreement Refresh	Empowering Communities	01/03/23	03/04/23	31/07/24	In progress
Housing	Project	Tenants Handbook Refresh	Empowering Communities	01/05/23	26/07/23	31/01/25	In progress
Housing	Project	Introduce a Tenant Incentive Scheme	Health and Wellbeing	01/04/24		31/03/25	Not started
Housing	Project	Local Paths Investment	Health and Wellbeing	03/04/23	01/10/23	31/10/24	In progress
Housing	Project	Southam House / Audley House FRA work	Health and Wellbeing	01/04/22	01/04/22	30/04/24	In progress
Housing	Project	NEC Housing Phase 3	Organisational Development	18/09/23	18/09/23	30/06/24	In progress
Housing	Project	QMS Roll-out	Organisational Development	01/11/22	01/11/22	30/09/25	In progress
Housing	Review	Review key policies	Health and Wellbeing	01/04/24		31/03/25	Not started
Housing	Review	Review/develop key procedures	Organisational Development	01/04/24		31/03/25	Not started
Housing	Review	Review Allocation Scheme		01/11/23	01/11/23	30/09/24	In progress
HR	One Off	Staff Benefits - Health Screening for the over 40s	Organisational Development	01/04/25		31/03/26	Not started
HR	One Off	Fully implement and optimise the new HR and Pay-roll solution	Organisational Development		01/11/21	31/07/24	In progress
HR	One Off	Maximise benefits of new Occupational Health Provider	Organisational Development	01/04/24		31/03/25	Not started
HR	Project	Management Development Programme	Organisational Development		01/11/21	30/06/24	In progress
HR	Project	Fully implement and optimise the new Applicant Tracking System	Organisational Development	01/04/24		31/03/25	Not started
HR	Review	Seek approval and introduce job evaluation	Organisational Development	01/04/24		31/03/25	Not started
HR	Review	Review the grading structure as part of the 2025 pay review	Organisational Development	01/04/24		31/03/25	Not started
Law & Governance	New Core Activity	Freedom of Information Act 2000 requests	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	New Core Activity	Full Council and Committees Agenda papers	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	New Core Activity	Induction of new Members elected in May 2024 Borough Elections	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	New Core Activity	Conduct May 2024 Borough Elections	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	New Core Activity	Annual Election Register Canvass	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	One Off	Support delivery of election of Surrey Police and Crime Commissioner	Empowering Communities	01/04/24		31/03/25	Not started

Law & Governance	One Off	Migration of Land Charges to HMLR	Organisational Development		01/09/23	31/03/25	In progress
Law & Governance	Review	Review of Property Delegations	Economic Development	01/04/24		31/03/25	Not started
Law & Governance	Review	Council appointments to external bodies	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	Review	Review of Contract Standing Orders	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	Review	Review of Local Code of Governance	Empowering Communities	01/04/24		31/03/25	Not started
Law & Governance	Review	Constitution Review	Empowering Communities	01/04/24		31/03/25	Not started
Planning, Economy & Built Environment	New Core Activity	Investigate opportunities with partners, in the private sector to provide additional EV charge points	Climate Change	01/01/24	23/11/23	31/03/25	In progress
Planning, Economy & Built Environment	New Core Activity	Raise awareness of the location of charging points in the Borough as well as the benefits of EV ownership, such as reduced environmental impacts and improved air quality	Climate Change	01/01/24		31/03/25	Not started
Planning, Economy & Built Environment	One Off	Develop planning guidance on applying energy hierarchy	Climate Change	22/11/23	22/11/23	03/06/24	In progress
Planning, Economy & Built Environment	One Off	Production of a Sustainable Fleet Strategy	Environmental Sustainability		11/10/23	30/04/24	In progress
Planning, Economy & Built Environment	Project	Progress review of the Local Plan	Economic Development		01/01/21	31/08/27	Paused

For all information contained within this document contact:

Runnymede Borough Council
The Civic Centre
Station Road
Addlestone
Surrey KT15 2AH

Tel 01932 838383

email: projectmanagement@runnymede.gov.uk

www.runnymede.gov.uk

Further copies of this publication,
or copies in large print other
formats or languages
can be obtained via the
above contact details.



Search: Runnymede Borough Council